

St. Francis of Assisi Catholic School

114 Wiley St., Kingston, Ontario K7K 5B5

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St. Francis of Assisi School Council

Date: January 10, 2018

1. Prayer – to be recited together

Catholic School Council Prayer

God, the source of every good gift, let us pray that all of us will experience a sense of warmth and welcome, and that there will be a rich sharing of ideas, talents and enthusiasm as together we go about our work of helping our children to grow and learn.

Help us recognize your presence in one another. Inspire us to listen with attention and patience, to share with courage and generosity, and to welcome the ideas of all. May this meeting of ours strengthen our friendships, build our communities, and increase our confidence in ourselves and our schools. Amen

2. Acceptance of Last Minutes/ Acceptance of New Agenda

Moved by: Danielle

Seconded by Paula

3. Correspondence & Misc Notes (if applicable)

Danielle - Approached by staff members to extend thanks to the council for the Christmas Luncheon. It was a huge success.

4. Old Business (if applicable)

a. Review of School Christmas Luncheon

i. What went well

ii. Areas for improvement

1. Coordination with Santa if we continue it next year.
2. Snow day on the last day impacted the event. Perhaps we can have the date mid-week during the last week of school.
3. Two buffet stations to expedite the process of students.
4. Perhaps the council can meet briefly prior to the event to finalize details.
5. Moving forward, we will ensure Kevin Wells is honored during the dinner.
6. Invite Friar Jim to say grace prior to our luncheon.



- a. Constitution; progress and draft
 - Paloma handed out the draft STFA School Council Constitution for review.
 - b. Hot Lunches
 - i. Mr. Sub
 - Would need to know orders 1 week ahead of time.
 - We can modify the form to suit our needs.
 - We will send out a survey with the pizza order with the options available for Mr. Sub, and ask what they would like to see for hot lunches.
 - ii. Pizza Pizza
 - Require a week's notice as well.
 - Forms out by Monday, Jan. 15 (one form per student)
 - Forms returned by Monday, Jan. 22
 - Pizza day would be Jan. 30
5. Treasurer's Report
- a. Summary of Accounts/Balances
 - Nicole shared the School Council Account transactions for September to January 2018.
6. New Business:
- a. Family Movie Night on February 1st, 2018
 - a. Approval for funds
 - Motion brought forward by Marie to fund \$100 for the Family Movie Night. Seconded by Nicole.
 - Melissa will create an RSVP for families to gather idea for numbers
 - Melissa will work with Janice to decide on a newer movie and will email the movie out to council.
 - Danielle will look into the large popcorn
 - b. Little Caesars update
 - Delivery Monday, March 5 @ 12:00 p.m.
 - Final order will be due Wednesday, Feb. 21
 - c. Have we lost any members in the council?
 - Paloma will send out an email to members on the "Voting Members" list to confirm attendance.
 - d. Email Confirmation:
 - Is it working?
 - What can we do to make it work better?
 - e. Assigning of items and how/when to communicate with other members
 - Assigning items to individual council members at meetings
 - Individual council members will try to provide an update on action items to council members prior to the event.
 - f. Autism Matters Magazine subscription
 - Paloma will work with Chris and Dan to look into the magazine subscription. Chris and Dan will discuss with student services to see if they have a subscription to this magazine or something similar.

- g. Request to help with a fundraiser by the 6-8 community
 - 6-8 Community would like to run two hot lunches for fundraising.
 - Feb. 9, the 6, 7, 8 students will be hosting a dance for feeder schools
 - Council members will put their names forward to volunteer to run the canteen.
- h. Literacy week- does Janice still need volunteers during week for book fair part?
Amazing race- chapters gift card \$50 donated from reaching out grant?
 - January 25th is the Family Literacy Night (at least 5 volunteers needed)
 - **Please see below for more information.**
 - Chris will speak to Janice to see if she can draft a letter to invite parents to volunteer for the event and/or Literacy week.
 - Danielle passed out a sheet to ask for council volunteers.
- 7. Principal's Report (Dan)
- 8. Motion to Adjourn
 - Motion to adjourn by Nicole
 - Seconded by Marie

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Principal's Report – January 10, 2018

Ongoing Programs:

- CrossFit and Boxing – Grade 6-8 Community
- Paws for Stories – Select students in K-2 and 3-5 Communities
- Destination Imagination Program – Students in 3-5 and 6-8 Communities
- Lego Club – K-2 and 3-5 Communities
- Roots of Empathy – K-2 and 6-8 Communities

Programs Starting Up:

- Basketball Teams (Junior Boys & Girls and Senior Boys & Girls)
- Knitting Club (Start date January 16th – May)
- Yoga (TBD)
- Nutritional Program in partnership with KFL&A

In-School Updates:

December 23rd – January 8th – St. Francis mural and sound panels in gymnasium

January 12th – School Mass (Holy Family Parish)

January 15th and 16th – Knights of Columbus Free Throw Challenge

January 17th – Milkshake Day

January 22nd – January 26th – Literacy Week

January 25th – The Amazing Family Literacy Race (6:00 – 8:00 p.m.)

January 26th – School Mass (Holy Family Parish)

January 31st – Milkshake Day

February 2nd – P.A. Day – Focus is on Report Cards

St. Francis of Assisi
CIBC
St. Francis of Assisi General Account

Detailed Category Summary - All Transactions To Date

Report #2

06/30/2017 12/31/2017
Date ... Range

2017-2018

Summary for: School Council-General
Cat. #: 11000

Contact Person:
Balance Forward: \$0.00

Revenue

Date	Transaction	Description	Revenue	Tax Paid	Tax Rebate	Cleared	Balance
12/06/2017	Deposit 17	MacMillans Order	\$4,782.20			<input type="checkbox"/>	\$4,782.20
12/11/2017	Deposit 19	MacMillans	\$428.00			<input type="checkbox"/>	\$5,210.20
Total			\$5,210.20	\$0.00	\$0.00		

Expense

Date	Transaction	Description	Expense	Tax Paid	Tax Rebate	Cleared	Balance
12/11/2017	Check 1024	Melissa Carroll Parent Council authorization Paloma Turnball	\$31.64	\$3.64	\$2.48	<input type="checkbox"/>	\$31.64
12/15/2017	Check 1032	Winter Warmth Donation from Parent Council STFA	\$500.00			<input type="checkbox"/>	\$531.64
12/15/2017	Check 1033	Janet Heyman X-Mas personal care items	\$60.00			<input type="checkbox"/>	\$591.64
12/19/2017	Check 1037	MacMillans Inc Fundraiser for School Council	\$3,588.00			<input type="checkbox"/>	\$4,179.64
Total			\$4,179.64	\$3.64	\$2.48		
Category Balance			\$1,030.56				

	Total Revenues	Total Expenses	Total Tax Paid	Total Tax Rebate	Overall Balance
Opening Balance: \$0.00	5,210.20	4,179.64	3.64	\$2.48	\$1,030.56

**SFA Book Fair &
The Amazing Race Family Dr. Seuss Night
January 23rd to January 25th**

Note: I was going to run "Oh, the places you'll go" Breakout EDU game but that was run in the 3-5 community in September. I am reworking a Dr. Seuss themed game using several Dr. Seuss books.

Weeks leading up to Book Fair/Amazing Race

- Reading a variety of Dr. Seuss books to classes.
- Dr. Seuss themed Activity and Colouring sheets will be distributed to Teachers.

Monday, January 22nd

- Scholastic Book Fair arrives at SFA.
- Set up Monday evening in Da Vinci Studio if this works for Parent Council.
- If not, Janice will set up on Tuesday morning.

Tuesday, January 23rd and Wednesday January 24th

- Classes visit the Book Fair
- Make wish lists.

Thursday, January 25th – During school hours.

- Students can purchase books/items if they brought money.

Tuesday, January 23rd to Thursday, January 25th

- Scholastic provides 6 Golden Ticket give-aways worth \$10.00 each.
- **This can only be spent at the Book Fair.**
- During morning announcements on these days a Dr. Seuss quote will be read.
- A station will be set up by the front desk where students can come and fill in a ballot to guess which Dr. Seuss book the quote is from.
- 2 Golden Ticket winners will be drawn per day.
- They can then spend the ticket on Thursday or at the Family Literacy Night.

The Amazing Race Family Dr. Seuss Night

(I am open to suggestions for a title for the night)

6:00 PM – Arrival – Gathering Stairs

- Dan/Chris/Melissa greet families.
- I will have a slide show set up for every stage of the program.
- Dan, Chris or Melissa reads Oh, the Places You'll Go! Book will be projected on the screen as well.

6:15 pm – Explaining the Breakout EDU Game

- Packages for each team. Each package contains:
 - Schedule of the night and Rules of the game
 - Map of school
 - Passport (receive stickers at each completed station)
 - First Clue
- The game is 45 minutes long. An official time clock will be set on the screen at the gathering stairs.
- The game consists of 5 locked boxes. I will have a duplicate set of boxes at each station in case there is a large number of participants. It will keep the game moving.
- There will be five stations:
 1. The Cat in the Hat
 2. Horton Hears a Who!
 3. Yertle the Turtle
 4. Oh, the places you'll go!
 5. Green Eggs and Ham

The stations will be located around the school and marked on the map.

Game will start between 6:15 pm and 6:30 pm. The exact time it starts is not an issue but it will only run for 45 minutes.

- All teams meet back at the Gathering Stairs when finished or time is up.
- For teams finishing early have a digital puzzle on ipads. The Puzzle will be Dr. Seuss images with the message "Thank you for coming! SFA Parent Council and Staff". This will be posted on the screen when all the teams are seated.
- Draws for prizes by SFA Parent Council.
- People can go to the Book Fair to shop. We plan on clearing the school by 7:45 pm.

Please note: The Book Fair will be open and staffed during the time of the game for people who just want to shop.

Volunteers Required:

- 5 volunteers **minimum** to be at each station. (written instructions will be provided).
- 2 volunteers for Book Fair on Thursday night.
- Volunteers for Book Fair on Tuesday, Wednesday and Thursday during the day.

Thank you everyone!

I am sorry I couldn't be at the meeting. I need to pick up my daughter from Belleville.

Could you please email me: finkjani@alcdsb.on.ca and text me 613-876-9217.

We can then stay in touch in the next few weeks and can text on the Amazing Race Night.